

आयुष्मान भारत, मध्यप्रदेश  
दीनदयाल स्वास्थ्य सुरक्षा परिषद  
प्रथम तल, आई.ई.सी. ब्यूरो,  
जय प्रकाश अस्पताल परिसर, भोपाल

क्रमांक/इ.ओ/81/आयु.भा/2018/170  
प्रति,

भोपाल, दिनांक 06/12/2018

- 1/ आयुक्त चिकित्सा शिक्षा म.प्र।
- 2/ संचालक, गैस राहत भोपाल म.प्र।
- 3/ समस्त मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी मध्यप्रदेश।
- 4/ समस्त सिविल सर्जन सह मुख्य अस्पताल अधीक्षक।
- 5/ समस्त इनपनेलड निजी चिकित्सालय।

विषय :- आयुष्मान भारत म.प्र के तहत MedCO responsibilities के संबंध में।

उपरोक्त विषयान्तर्गत लेख है कि आयुष्मान भारत म.प्र योजना के अंतर्गत MedCO responsibilities संलग्न कर आवश्यक कार्यवाही हेतु प्रेषित है।

संलग्न :- उपरोक्तानुसार।

*Rohi*

(रुही खान)

अपर संचालक सह  
कार्यपालन अधिकारी

पृ. क्रमांक/इ.ओ/81/आयु.भा/2018/171  
प्रतिलिपि :

भोपाल, दिनांक 06/12/2018

- 1 समस्त क्षेत्रीय संचालक, स्वास्थ्य सेवाएँ मध्यप्रदेश।
- 2 समस्त जिला क्रियांवयन इकाई, नोडल अधिकारी।
- 3 प्रोजेक्ट मैनेजर, विडाल हेल्थ इन्शोरेंस टीपीए प्रा. लिमिटेड, भोपाल।
- 4 वेब मास्टर, आयुष्मान भारत म.प्र।

*Rohi*

अपर संचालक सह  
कार्यपालन अधिकारी

1. Introduction : The Empanelled Health Care Provider (EHCP) shall nominate a Medical Officer/Medical Officers (preferably MBBS), designated as Medical Coordinator( MedCOs) for the Scheme to coordinate with State Health Agency (SHA). The Provider shall share the contact details of Medical coordinator (MedCO) immediately after the empanelment. Any change in the person handling this position shall be intimated to the State Health Agency promptly
2. Criteria for Selection of Medical Coordinator: The Medical Coordinator (MCOs) will be nominated based on the following criteria:
  - a. Senior Medical Officer working at the institution/ RMO/ DHO
  - b. Having adequate functional computer literacy which shall include understanding of Microsoft Office Suite and navigating through Internet Portals.
3. Responsibilities of Medical Co-ordinators (MedCO)

Medco will ensure following-

- a. That proper diagnosis, investigations and treatment of Beneficiaries is done
  - b. that all required evaluation including diagnostic tests are done as per the agreed rates for all beneficiaries and the details of the same along with reports are to be uploaded in the portal
  - c. whether treatment prescribed falls in the ambit of defined packages under the Scheme
  - d. uploading the admission notes and preoperative clinical notes of the patient.
  - e. Proper pre-authorization request is sent only for the beneficiary who are admitted and that all essential documents like identity card, patient photo and also necessary investigatory reports as per the standard protocol, along with CT Films, X-Ray films, Angio CD etc., are uploaded in the system.
  - f. Only authentic and bonafide cases are claimed and no inflated claims are made to SHA
  - g. coordinate with ISA/ SHA as need arises.
  - h. furnish daily clinical notes (pre-operative and post-operative)
  - i. responsible for uploading all details related to claim settlement, clinical notes, patient photographs, postoperative X ray/photos etc
  - j. update surgery and discharge details and hand over signed copy of the discharge Summary along with follow-up advice in pre-printed stationary
  - k. attend to the grievances of the Scheme Beneficiaries and coordinate with the ISA if necessary for the resolution. Further he will also provide counselling to the Beneficiary under the AB-NHPM mechanism.
4. Training of Medical Co-ordinators (MCO) : Each Medical Co-ordinators (MCO) will be trained in all aspects of their roles and responsibilities. Training will use both face-to-face as well as online modes. An incentive to MedCO will be provided as per the guidelines and instructions.